

The Royal Bournemouth and Christchurch Hospitals



NHS Foundation Trust

BOARD OF DIRECTORS' MEETING – 25
September 2015

AGENDA PART 2 – **Committee Room,**

Management Offices

The following will be taken in closed session i.e. not open to the public, press or staff

The reasons why items are confidential are given on the cover sheet of each report

TIMINGS

11.00-11.05

1.	MINUTES OF THE PREVIOUS MEETING	APPENDIX
(a)	To approve the minutes of the meetings held on 31 July 2015	A

11.05-11.20

2.	MATTERS ARISING		
(To provide updates to the Actions Log a)		All	B
- CQC Visit update		Paula Shobbrook	

11.20-11.40

3.	QUALITY IMPROVEMENT		
(Serious Incidents Report – including External Review aof Serious Incident – Action Plan (Meningitis response))		Paula Shobbrook	Verbal
(Complaints Report b)		Paula Shobbrook	C
(QI Projects (to include MICE Report and update on cprivate patient activity))		Tony Spotswood	D

11.40-12.05

4.	PERFORMANCE		
(Financial Performance a + Monitor Q1 Feedback and visit)		Stuart Hunter	E

(CIP Transformation Update b)	<i>Stuart Hunter</i>	F
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12.05-12.15

5.	STRATEGY AND RISK
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(Significant Risk and Assurance Framework Report a)	<i>Paula Shobbrook</i>	G
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(Tariff for 2016/17 b)	<i>Stuart Hunter</i>	H
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12.15-13.05

6.	DECISION
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|---|-----------------------|----------------|
| (a) Pride Awards – Chairman’s Award | <i>Jane Stichbury</i> | I |
| (b) Review of the Board Structure – executive directors | <i>Tony Spotswood</i> | J |
| (c) Transformation Options update for Facilities | <i>Richard Renaut</i> | K
To follow |
| (d) Annual Plan 2015/16 Resubmission | <i>Stuart Hunter</i> | L
To follow |
| (e) EPPR Assurance | <i>Richard Renaut</i> | M |

13.05-13.10

7.	REPORTS FROM THE BOARD SUB- COMMITTEES
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|--|-----------------------|---|
| (a) Trust Management Board dated 3 July and 4 September 2015 (draft) | <i>Tony Spotswood</i> | N |
| (b) Finance Committee Minutes dated 29 July and 26 August 2015 | <i>Ian Metcalfe</i> | O |
| (c) Christchurch Steering Board Minutes 29 July and 26 August 2015 | <i>Ian Metcalfe</i> | P |

- | | | | |
|-----|--|-----------------------|---|
| (d) | Health Assurance Committee dated 30 July and 27 August 2015 | <i>Dave Bennett</i> | Q |
| (e) | Audit Committee dated 5 August 2015 | <i>Steve Peacock</i> | R |
| (f) | Council of Governors dated 15 July 2015 | <i>Jane Stichbury</i> | S |
| (g) | Workforce Strategy and Development Committee dated 22 June 2015 and 3 September 2015 | <i>Derek Dundas</i> | T |

13.10-13.15

8. INFORMATION

(No items
a
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U

9. ANY OTHER BUSINESS

(Key Points for Communication to Staff
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