

**CONFIDENTIAL**

## BOARD OF DIRECTORS' MEETING PART 2 – 30 January 2015

### AGENDA PART 2

The following will be taken in closed session i.e. not open to the public, press or staff

***The reasons why items are confidential are given on the cover sheet of each report***

#### TIMINGS

<b>11.10-11.15</b>	<b>1. MINUTES OF THE PREVIOUS MEETING</b>	<b>APPENDIX</b>
	(a) To approve the minutes of the meeting held on 12 December 2014	A
<b>11.15-11.20</b>	<b>2. MATTERS ARISING</b>	
	(a) To provide updates to the Actions Log	B
<b>11.20-11.30</b>	<b>3. QUALITY IMPROVEMENT</b>	
	(a) Serious Incidents and Complaints Report	<i>Paula Shobbrook</i> C
	(b) Medical Directors Report - Mortality	
	i. Mortality	<i>Basil Fozard</i> D
	ii. Consultant Job Planning	E
	(c) Internal Quality Review Programme	<i>Paula Shobbrook</i> F
	(d) Mortality Improvement through Clinical Engagement (MICE) Quarterly Report	<i>Paula Shobbrook</i> G
<b>11.30-11.50</b>	<b>4. PERFORMANCE</b>	
	(a) Financial Performance	<i>Stuart Hunter</i> H
	(b) Improvement Programme Update	<i>Richard Renaut</i> I
	(c) Monitor Quarter 3 Return Submission	<i>Richard Renaut</i> J
<b>11.50-12.50</b>	<b>5. STRATEGY AND RISK</b>	
	(a) Significant Risk Report	<i>Paula Shobbrook</i> K
	(b) Clinical Services Review	<i>Tony Spotswood</i> L
<b>12.50-13.20</b>	<b>6. DECISION</b>	
	(a) Reallocation of executive roles	<i>Tony Spotswood</i> M
	(b) Board Succession Planning	<i>Jane Stitchbury</i> Verbal
	(c) Strengthening the working relationship with governors	<i>Tony Spotswood</i> N
	(d) Outpatient Prescribing Recommendation Report	<i>Stuart Hunter</i> O
		To Follow

**13.20-13.25 7. REPORTS FROM THE BOARD SUB-COMMITTEES**

(a)	Trust Management Board dated 9 January 2015 (draft)	<i>Tony Spotswood</i>	P
(b)	Finance Committee Minutes dated 3 December 2014	<i>Ian Metcalfe</i>	Q
(c)	Christchurch Steering Group dated 3 December 2014	<i>Ian Metcalfe</i>	R
(d)	Health Assurance Committee (draft) 18 December 2014	<i>Dave Bennett</i>	S
(e)	Workforce Strategy and Development Committee dated 8 December 2014	<i>Derek Dundas</i>	T
(f)	Patient Engagement Committee dated 7 November 2014	<i>Alex Pike</i>	U
(g)	Charity Committee Minutes dated 21 November 2014	<i>Bill Yardley</i>	V
(h)	Update from Council of Governors	<i>Jane Stitchbury</i>	Verbal
(i)	Update from Audit Committee	<i>Steven Peacock</i>	Verbal

**13.25-13.30****8.**

(a)	Appointment of a Director of Organisational Development and Leadership	<i>Tony Spotswood</i>	Verbal
(b)	Information Governance Toolkit Compliance	<i>Peter Gill</i>	W
(c)	Reference Cost Index 2013/14	<i>Stuart Hunter</i>	X

**9. ANY OTHER BUSINESS**

- (a) Key Points for Communication to Staff

**14.00-15.00****Blue Sky Session: Surgical Directorate**

A multi-disciplinary team to present likely advances in practice, strategy and approach that will relate to the delivery of surgical services into the future.