

CONFIDENTIAL

BOARD OF DIRECTORS' MEETING – 31 JULY 2015

AGENDA PART 2 – Committee Room, Management Offices

The following will be taken in closed session i.e. not open to the public, press or staff

The reasons why items are confidential are given on the cover sheet of each report

TIMINGS

11.00-11.05	1. MINUTES OF THE PREVIOUS MEETING	APPENDIX
	(a) To approve the minutes of the meetings held on 26 June 2015	A
11.05-11.20	2. MATTERS ARISING	
	(a) To provide updates to the Actions Log	All B
	- Report from meeting with Monitor	Jane Stichbury/ Stuart Hunter Verbal
	- Update on MFE	Basil Fozard Verbal
11.20-11.30	3. QUALITY IMPROVEMENT	
	(a) Serious Incidents Report	Paula Shobbrook C
	(b) Complaints Report	Paula Shobbrook D
	(c) Internal Quality Review Update	Paula Shobbrook E
	(d) QI Projects	Paula Shobbrook F
11.30-12.05	4. PERFORMANCE	
	(a) Financial Performance	Stuart Hunter G
	(b) CIP Transformation Update	Mark Friedman H To follow
	(c) Medical Director's Report: i. Consultant Job Planning	Basil Fozard I
	(d) Quarterly report on corporate objectives	Paula Shobbrook J To follow
12.05-12.15	5. STRATEGY AND RISK	
	(a) Significant Risk and Assurance Framework Report	Paula Shobbrook K
12.15-13.05 (20 mins inc questions)	6. DECISION	
	(a) Appraisal and Revalidation Annual Report including Annual Organisation Audit Report	Mark Goodwin L
	(b) Monitor Quarter 1 Submission	Sarah Anderson M To follow
	(c) Board Committee Structure	Sarah Anderson N
	(d) Transformation Options	Richard Renaut O
	(e) Clinical Services Review – Vanguard	Richard Renaut P

13.05-13.10 7. REPORTS FROM THE BOARD SUB-COMMITTEES

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|--|------------------------|---|
| (a) Trust Management Board dated 3 July 2015 (draft) | <i>Paula Shobbrook</i> | Q |
| (b) Finance Committee Minutes dated 24 June 2015 | <i>Ian Metcalfe</i> | R |
| (c) Christchurch Steering Board Minutes 24 June 2015 | <i>Ian Metcalfe</i> | S |
| (d) Health Assurance Committee (draft) 25 June 2015 | <i>David Bennett</i> | T |

13.10-13.15 8. INFORMATION

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|---|-----------------------|----------------|
| (a) Council of Governors' Committee Structure | <i>Jane Stichbury</i> | U |
| (b) External Review of Serious Incident action plan | <i>Basil Fozard</i> | V
To follow |

9. ANY OTHER BUSINESS

- (a) Key Points for Communication to Staff

14.00-15.00 Blue Sky Session:

CSR – Vanguard Workshop