

UNIVERSITY HOSPITALS DORSET NHS FOUNDATION TRUST
BOARD OF DIRECTORS – PART 1 HELD IN PUBLIC

The next meeting of the University Hospitals Dorset NHS Foundation Trust Board of Directors Part 1 will be held at 13:15 on Wednesday 28 September 2022 via Microsoft Teams.

If you are unable to attend please notify the Company Secretary Team by sending an email to: company.secretary-team@uhd.nhs.uk

Rob Whiteman
Chairman

AGENDA – PART 1 PUBLIC MEETING

13:15 on Wednesday 28 September 2022

Time	Item		Method	Purpose	Lead
13:15	1	Welcome, Introductions, Apologies & Quorum	Verbal		Chair
	2	Declarations of Interest	Verbal		Chair
	3	Patient Story	Verbal	Noting	CNO
13:25	4	MINUTES AND ACTIONS			
	4.1	For Accuracy and to Agree: Minutes of the Board of Directors Meeting held on 27 July 2022	Paper	Approval	Chair
	4.2	Matters Arising - Action List	Paper	Review	Chair
13:30	5	TRUST CHAIR AND CHIEF EXECUTIVE UPDATES			
	5.1	Trust Chair's Update	Verbal	Noting	Chair
	5.2	Chief Executive Officer's Report	Paper	Noting	CEO
	5.3	ICB Trust Board Minutes – 20 July 2022	Paper	Noting	CEO
13:45	6	QUALITY AND PERFORMANCE			
	6.1	Integrated Quality, Performance, Workforce, Finance and Informatics Report	Paper	Noting	EDs
	6.2	Mortality Report	Paper	Noting	ACMO
	6.3	Risk Register Report	Paper	Noting	CNO
14:15	7	GOVERNANCE			
	7.1	Freedom to Speak Up Guardian Report	Paper	Noting	FTSUG
	7.2	Guardian of Safe Hours Annual Report	Paper	Noting	ACMO

	7.3	Nursing Establishment Review	Paper	Noting	CNO
	7.4	Annual Safeguarding Report and Statement of Commitment	Paper	Approval	CNO
	7.5	Annual Infection Prevention and Control Report – Board Assurance Statement	Paper	Approval	CNO
	7.6	Emergency Preparedness Resilience and Response (EPRR) Assurance	Paper	Approval	COO
	7.7	Equality, Diversity & Inclusion Annual Report	Paper	Approval	CPO
	7.8	Workforce Race Equality Standards (WRES) Report and Action Plan	Paper	Approval	CPO
	7.9	Workforce Disability Equality Standards (WDES) Report and Action Plan	Paper	Approval	CPO
15:05	8	Questions from the Council of Governors and Public arising from the agenda. Governors and Members of the public are requested to submit questions relating to the agenda by no later than Sunday 25 September 2022 to company.secretary-team@uhd.nhs.uk		Receive	Chair
	9	Any Other Business	Verbal		Chair
	10	Date and Time of Next Board of Directors Part 1 Meeting: Board of Directors Part 1 Meeting on Wednesday 30 November 2022 at 13:15.			
	11	Resolution Regarding Press, Public and Others: To agree, as permitted by the National Health Service Act 2006 (as amended), the Trust's Constitution and the Standing Orders of the Board of Directors, that representatives of the press, members of the public and others not invited to attend to the next part of the meeting be excluded due to the confidential nature of the business to be transacted.			
15:15	12	Close	Verbal		Chair

* late paper

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Items for Next Board Part 1 Agenda

Standing Reports

- Patient Story
- Trust Chair's Update
- Chief Executive Officer's Report
- Integrated Performance Report
- Risk Register Report

Quarterly Reports

- Mortality Report Q2

Bi-Annual Reports

- 7 Day Services Board Assurance Framework

Annual Reports

- Local Clinical Excellence Awards
- Annual Winter Plan
- Audit Committee Terms of Reference
- Finance and Performance Terms of Reference
- Quality Committee Terms of Reference
- Workforce Strategy Terms of Reference

Reading Room Materials

Integrated Quality, Performance, Workforce, Finance and Informatics Report (*Agenda Item 6.1*)

Risk Register Report (*Agenda Item 6.3*)

Guardian of Safe Hours Annual Report (*Agenda Item 7.2*)

Nursing Establishment Review (*Agenda Item 7.3*)

Annual Infection Prevention and Control Report (*Agenda Item 7.5*)

Future Electronic Patient Record (EPR) for Dorset (*Any Other Business*)

List of abbreviations:

ACMO – Acting Chief Medical Officer
CNO – Chief Nursing Officer
CPO – Chief People Officer
EDs – Executive Directors

CEO – Chief Executive Officer
COO – Chief Operating Officer
CSTO – Chief Strategy and Transformation Officer
FTSUG – Freedom to Speak Up Guardian

AGENDA – PART 2 PRIVATE MEETING

15:30 on Wednesday 28 September 2022

Time	Item		Method	Purpose	Lead
15:30	13	Welcome, Introductions, Apologies & Quorum	Verbal		Chair
	14	Declarations of Interest	Verbal		Chair
15:35	15	MINUTES AND ACTIONS			
	15.1	For Accuracy and to Agree: Part 2 Minutes of meeting held on 27 July 2022	Paper	Approval	Chair
	15.2	For Accuracy and to Agree: Part 2 Minutes of meeting held on 24 August 2022	Paper	Approval	Chair
	15.3	Matters Arising – Action List	Paper	Review	Chair
15:40	16	TRUST CHAIR AND CHIEF EXECUTIVE UPDATES			
	16.1	Trust Chair's Update	Verbal	Noting	Chair
	16.2	Chief Executive Officer's Update	Verbal	Noting	CEO
15:45	17	QUALITY AND PERFORMANCE			
	17.1	Serious Incident Report	Paper	Noting	ACMO
	17.2	Cost Improvement Plan	Paper	Noting	CFO
15:55	18	GOVERNANCE			
	18.1	Patient First Business Case	Paper*	Approval	CEO
	18.2	New Pathology Building Deed	Paper*	Approval	CSTO
	18.3	South Six Pathology Outline Business Case	Paper	Approval	COO
	18.4	New Hospital Programme – Enabling Works	Paper*	Noting	CSTO
	18.5	Escalations from Board Committees: Finance and Performance Committee Quality Committee Sustainability Committee Transformation Committee	Verbal	Noting	Committee Chairs
16:20	19	Any Other Business	Verbal		Chair

	20	Reflections on the Board Meeting	Verbal		Chair
	21	Date and Time of Next Board of Directors Part 2 Meeting: Board of Directors Part 2 Meeting on Wednesday 26 October 2022. Future Meetings: Wednesday 30 November 2022.			
16:30	22	Close	Verbal		Chair

* late paper

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Items for Next Board Part 2 Agenda

- Integrated Performance Report Summary
- Cost Improvement Programme

Reading Room Materials

Serious Incident Report (*Agenda Item 17.1*)
Cost Improvement Plan (*Agenda Item 17.2*)

List of abbreviations:

ACMO – Deputy Chief Medical Officer
CFO – Chief Finance Officer
COO – Chief Operating Officer

CEO – Chief Executive Officer
CNO – Chief Nursing Officer