

UNIVERSITY HOSPITALS DORSET NHS FOUNDATION TRUST
BOARD OF DIRECTORS – PART 1 HELD IN PUBLIC

The next meeting of the University Hospitals Dorset NHS Foundation Trust Board of Directors Part 1 will be held at 13:15 on Wednesday 30 November 2022 via Microsoft Teams.

If you are unable to attend please notify the Company Secretary Team by sending an email to: company.secretary-team@uhd.nhs.uk

Rob Whiteman
Chairman

AGENDA – PART 1 PUBLIC MEETING

13:15 on Wednesday 30 November 2022

Time	Item		Method	Purpose	Lead
13:15	1	Welcome, Introductions, Apologies & Quorum	Verbal		Chair
	2	Declarations of Interest	Verbal		Chair
	3	Patient Story	Verbal	Noting	CNO
13:25	4	MINUTES AND ACTIONS			
	4.1	For Accuracy and to Agree: Minutes of the Board of Directors Meeting held on 28 September 2022	Paper	Approval	Chair
	4.2	Matters Arising - Action List	Paper	Review	Chair
13:30	5	TRUST CHAIR AND CHIEF EXECUTIVE UPDATES			
	5.1	Trust Chair's Update	Verbal	Assurance	Chair
	5.2	Chief Executive Officer's Report	Paper	Assurance	CEO
	5.3	ICB Trust Board Minutes – 1 September 2022	Paper	Information	CEO
13:45	6	QUALITY AND PERFORMANCE			
	6.1	Integrated Quality, Performance, Workforce, Finance and Informatics Report	Paper	Assurance	EDs
	6.2	Mortality Report (Q2)	Paper	Information	ACMO
	6.3	Annual Winter Plan	Paper	Approval	COO
	6.4	Risk Register Report	Paper	Approval	CNO
	6.5	CQC Inspection Update	Paper	Information	CNO

	6.6	Kirkup (East Kent) Review	Paper	Information	CNO
	6.7	Ockenden Report	Paper	Information	CNO
	6.8	Board Assurance Statement: Elective Care	Paper	Ratification	COO
14:25	7	GOVERNANCE			
	7.1	Board Assurance Framework (six-month review)	Paper	Information	CNO
	7.2	Standing Financial Instructions – Annual Review	Paper	Approval	CFO
	7.3	Amendment to the Trust's Constitution	Paper	Approval	Chair
	7.4	Board Schedules for 2023 and 2024	Paper	Approval	Chair
15:00	8	Questions from the Council of Governors and Public arising from the agenda. Governors and Members of the public are requested to submit questions relating to the agenda by no later than Sunday 27 November 2022 to company.secretary-team@uhd.nhs.uk		Receive	Chair
	9	Any Other Business	Verbal		Chair
	10	Date and Time of Next Board of Directors Part 1 Meeting: Board of Directors Part 1 Meeting on Wednesday 25 January 2023 at 13:15.			
	11	Resolution Regarding Press, Public and Others: To agree, as permitted by the National Health Service Act 2006 (as amended), the Trust's Constitution and the Standing Orders of the Board of Directors, that representatives of the press, members of the public and others not invited to attend to the next part of the meeting be excluded due to the confidential nature of the business to be transacted.			
15:15	12	Close	Verbal		Chair

* to be received

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Items for Next Board Part 1 Agenda

Standing Reports

- Patient Story
- Trust Chair's Update
- Chief Executive Officer's Report
- Integrated Performance Report
- Risk Register Report
- Integrated Care Board Minutes (November 2022)
- Annual Board Effectiveness Report
- Terms of Reference:
 - Transformation Committee
 - Sustainability Committee

Quarterly Reports

- Quality Impact Assessment Overview Report

Reading Room Materials

Integrated Quality, Performance, Workforce, Finance and Informatics Report (*Agenda Item 6.1*)

Annual Winter Planning Slides – Appendix B (*Agenda Item 6.3*)

Risk Register Report (*Agenda Item 6.4*)

Kirkup Review (*Agenda Item 6.6*)

Board Assurance Framework (*Agenda Item 7.1*)

List of abbreviations:

ACMO – Acting Chief Medical Officer
CEO – Chief Executive Officer
CNO – Chief Nursing Officer
EDs – Executive Directors

ADCG – Associate Director of Corporate Governance
CFO – Chief Finance Officer
COO – Chief Operating Officer

Other abbreviations

ED – Emergency Department
HSMR – Hospital Standardised Mortality Ratio
ICB – Integrated Care Board
ICS – Integrated Care System
ITU – Intensive Therapy Unit
MSG – Mortality Surveillance Group
NHSE/I – NHS England/Improvement
#NOF – Fractured neck of femur
OPEL – Operational Pressures Escalation Levels
SDEC – Same Day Emergency Care
SHMI – Summary Hospital-Level Mortality Indicator
SMR – Standardised Mortality Ratio
SWAST – South West Ambulance Service NHS Foundation Trust

AGENDA – PART 2 PRIVATE MEETING

15:30 on Wednesday 30 November 2022

Time	Item		Method	Purpose	Lead
15:30	13	Welcome, Introductions, Apologies & Quorum	Verbal		Chair
	14	Declarations of Interest	Verbal		Chair
15:35	15	MINUTES AND ACTIONS			
	15.1	For Accuracy and to Agree: Part 2 Minutes of meeting held on 28 September 2022	Paper*	Approval	Chair
	15.2	For Accuracy and to Agree: Part 2 Minutes of meeting held on 26 October 2022	Paper*	Approval	Chair
	15.3	Matters Arising – Action List	Paper*	Review	Chair
15:40	16	TRUST CHAIR AND CHIEF EXECUTIVE UPDATES			
	16.1	Trust Chair's Update	Verbal	Assurance	Chair
	16.2	Chief Executive Officer's Update	Verbal	Assurance	CEO
15:50	17	QUALITY AND PERFORMANCE			
	17.1	Serious Incident Report	Paper	Information	ACMO
	17.2	Cost Improvement Plan	Paper	Information	CFO
	17.3	Maternity Safe Staffing Report	Paper	Information	CNO
	17.4	Maternity Data Strategy	Paper	Information	CIO
	17.5	CQC Update	Verbal	Discussion	CNO
16:05	18	GOVERNANCE			
	18.1	Macmillan Caring Locally Enabling Works	Paper	Approval	CSTO
	18.2	Local Clinical Excellence Awards	Verbal	Information	ACMO
16:15	19	STRATEGY & TRANSFORMATION			
	19.1	Estates Update	Paper	Information	CSTO
16:50	20	Escalations from Board Committees: Charitable Funds Committee	Verbal	Assurance	Committee Chairs

		Finance and Performance Committee Quality Committee Private Patients Strategy Committee			
	21	Any Other Business	Verbal		Chair
	22	Reflections on the Board Meeting	Verbal		Chair
	23	Date and Time of Next Board of Directors Part 2 Meeting: Board of Directors Part 2 Meeting on Wednesday 25 January 2023 at 15:30.			
17:00	24	Close	Verbal		Chair

* late paper

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Items for Next Board Part 2 Agenda

Standing Reports

- Trust Chair's Update
- Chief Executive Update
- Integrated Performance Report Summary
- Cost Improvement Programme
- Serious Incident Report

Annual Reports

- Draft Annual Operational Plan

Reading Room Materials

Birthrate Plus Final Report (*Agenda Item 17.3*)

List of abbreviations:

Officer titles

ACMO – Acting Chief Medical Officer

CFO – Chief Finance Officer

CSTO – Chief Strategy and Transformation Officer

CEO – Chief Executive Officer

CNO – Chief Nursing Officer

Other abbreviations

ED – Emergency Department

HSMR – Hospital Standardised Mortality Ratio

ICB – Integrated Care Board

ICS – Integrated Care System

ITU – Intensive Therapy Unit

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