

UNIVERSITY HOSPITALS DORSET NHS FOUNDATION TRUST
BOARD OF DIRECTORS – PART 1 HELD IN PUBLIC

The next meeting of the University Hospitals Dorset NHS Foundation Trust Board of Directors Part 1 will be held at 13:15 on Wednesday 26 July 2023 via Microsoft Teams.

If you are unable to attend please notify the Company Secretary Team by sending an email to: company.secretary-team@uhd.nhs.uk

Rob Whiteman
Chairman

AGENDA – PART 1 PUBLIC MEETING

13:15 on Wednesday 26 July 2023

Time	Item		Method	Purpose	Lead
13:15	1	Welcome, Introductions, Apologies & Quorum	Verbal		Chair
	2	Declarations of Interest	Verbal		Chair
	3	Patient Story	Verbal	Discussion	CNO
	4	Update from Council of Governors	Verbal	Information	Lead Governor
13:30	5	MINUTES AND ACTIONS			
	5.1	For Accuracy and to Agree: Minutes of the Board of Directors Meeting held on 24 May 2023	Paper	Approval	Chair
	5.2	Matters Arising - Action List – <i>(none outstanding)</i>	Verbal		Chair
13:35	6	TRUST CHAIR AND CHIEF EXECUTIVE UPDATES			
	6.1	Trust Chair's Update	Verbal	Information	Chair
	6.2	Chief Executive Officer's Report <ul style="list-style-type: none"> Update ICB Minutes – 4 May 2023 	Paper	Information	CEO
13:50	7	INTEGRATED PERFORMANCE REPORT AND RISK			
	7.1	Board Assurance Framework – Breakthrough Objectives and Strategic Initiatives	Paper	Approval	CEO
	7.2	Risk Register Report*	Paper	Approval	CNO

	7.3	Integrated Quality, Performance, Workforce, Finance and Informatics Report <i>Questions to the Executive Team by exception</i>	Paper	Assurance	Execs
14:20	8	STRATEGY AND PLANNING			
	8.1	Improvement Strategy	Paper	Approval	CSTO
14:40	9	COMMITTEE CHAIRS' REPORTS			
	9.1	Finance and Performance Committee – Chair's Reports – June and July 2023	Verbal	Assurance	Committee Chair
	9.2	Quality Committee – Chair's Reports – June and July 2023 <ul style="list-style-type: none"> • Annual Statement of Commitment for Safeguarding <i>or approval</i>) • Annual Infection Prevention and Control Report – Board Assurance Statement <i>(for approval)</i> • Mixed Sex Accommodation Declaration <i>(for approval)</i> • Annual Complaints Report 	Verbal	Assurance	Committee Chair
	9.3	Population Health and System Committee – Chair's Report – June 2023	Verbal	Assurance	Committee Chair
	9.4	Annual Review of Committees' Effectiveness	Paper ^R	Assurance	Committee Chairs
15:05	10	Questions from the Council of Governors and Public arising from the agenda. Governors and Members of the public are requested to submit questions relating to the agenda by no later than Sunday 23 July 2023 to company.secretary-team@uhd.nhs.uk		Receive	Chair
	11	Any Other Business	Verbal	Discussion	Chair
	12	Date and Time of Next Board of Directors Part 1 Meeting: Board of Directors Part 1 Meeting on Wednesday 27 September 2023 at 13:15.			
	13	Resolution Regarding Press, Public and Others: To agree, as permitted by the National Health Service Act 2006 (as amended), the Trust's Constitution and the Standing Orders of the Board of Directors, that representatives of the press, members of the public and others not invited to attend to the next part of the meeting be excluded due to the confidential nature of the business to be transacted.			
15:15	14	Close	Verbal		Chair

* Late paper

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The recording will be deleted after the minutes of the meeting have been approved.

Items for Next Board Part 1 Agenda

Standing Reports

- Patient Story
- Trust Chair's Update
- Chief Executive Officer's Report
- Integrated Performance Report
- Risk Register Report
- Integrated Care Board Minutes (July 2023)

Quarterly Reports

- Guardian of Safe Working Hours Report

Bi-annual/Annual Reports

- Nursing Establishment Review
- Annual Safeguarding Report
- Quality Impact Assessment Report
- Freedom to Speak Up Guardian Report
- Quality Assurance for Responsible Officers and Revalidation
- Annual Health and Safety Report
- Annual Security Report
- Workforce Race Equality Standards Report
- Workforce Disability Equality Standards Report and Action Plan
- EPRR Assurance Report

Ad Hoc Reports

- Amendment to Population Health Terms of Reference

AGENDA – PART 2 PRIVATE MEETING

15:30 on Wednesday 26 July 2023

Time	Item		Method	Purpose	Lead
15:30	15	Welcome, Introductions, Apologies & Quorum	Verbal		Chair
	16	Declarations of Interest	Verbal		Chair
15:35	17	MINUTES AND ACTIONS			
	17.1	For Accuracy and to Agree: Part 2 Minutes of meeting held on 28 June 2023	Paper	Approval	Chair
	17.2	Matters Arising – Action List	Verbal	Review	Chair
15:40	18	UPDATES			
	18.1	Chief Executive Officer's Update <ul style="list-style-type: none"> EPR 	Verbal	Information	CEO
	18.2	Escalations from Committee Chairs (not already covered in Part 1)	Verbal	Information	Committee Chairs
	18.3	CQC Update	Verbal	Information	CNO
15:55	19	QUALITY AND PEOPLE			
	19.1	Serious Incident Report	Verbal ^R	Review	CMO
16:05	20	STRATEGY, TRANSFORMATION AND FINANCE			
	20.1	Endoscopy consumables	Paper	Approval	CFO
	20.2	Fire alarm maintenance	Paper	Approval	CFO
	20.3	Supply of Dragon Medical One and Speech Recognition Software	Paper	Approval	CFO
	20.4	Microsoft Licences	Paper	Approval	CFO
	20.5	Medium Term Financial Plan	Paper	Review	CFO
	20.6	New Hospitals Programme	Paper	Approval	CSTO
	21	Any Other Business	Verbal		Chair
	22	Reflections on the Board Meeting	Verbal		Chair

	23	Date and Time of Next Standing Board of Directors Part 2 Meeting: Board of Directors Part 2 Meeting on Wednesday 27 September 2023 at 15:30.			
17:00	24	Close	Verbal		Chair

* Late paper

^R Associated item in Reading Room

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Items for Next Standing Board Part 2 Agenda

Standing Reports

- Trust Chair's Update
- Chief Executive's Update
- Serious Incident Report

List of abbreviations:

Officer titles

ACMO – Acting Chief Medical Officer

CFO – Chief Finance Officer

CSTO – Chief Strategy and Transformation Officer

CEO – Chief Executive Officer

CNO – Chief Nursing Officer

Other abbreviations

CDEL – Capital Delegated Expenditure Limit

CIP – Cost Improvement Programme

ED – Emergency Department

HSMR – Hospital Standardised Mortality Ratio

ICB – Integrated Care Board

ICS – Integrated Care System

IPR – Integrated Performance Report

ITU – Intensive Therapy Unit

MSG – Mortality Surveillance Group

NHSE/I – NHS England/Improvement

#NOF – Fractured neck of femur

NRTR – No reason to reside

OPEL – Operational Pressures Escalation Levels

RTT – Referral to Treatment

SDEC – Same Day Emergency Care

SHMI – Summary Hospital-Level Mortality Indicator

SMR – Standardised Mortality Ratio

SWAST – South West Ambulance Service NHS
Foundation Trust