

**UNIVERSITY HOSPITALS DORSET NHS FOUNDATION TRUST
BOARD OF DIRECTORS – PART 1 HELD IN PUBLIC**

The next meeting of the University Hospitals Dorset NHS Foundation Trust Board of Directors Part 1 will be held at 9:30 on Wednesday 5 November 2025 in the Boardrooms at Poole Hospital and via Microsoft Teams.

If you are unable to attend please notify the Company Secretary Team by sending an email to: uhd.company.secretary-team@nhs.net

Judy Gillow
Interim Trust Chair

AGENDA – PART 1 PUBLIC MEETING

9:30 on Wednesday 5 November 2025

Time	Item		Method	Purpose	Lead
9:30	1	Welcome, Introductions, Apologies & Quorum	Verbal		Chair
9:32	2	Declarations of Interest	Verbal		Chair
9:35	3	Patient Story	Verbal	Discussion	CNO
	4	MINUTES			
9:50	4.1	For Accuracy and to Agree: Minutes of the Board of Directors Meeting held on 8 September 2025	Paper	Approval	Chair
9:52	4.2	Matters Arising - Action List	Paper	Review	Chair
	5	TRUST CHAIR AND CHIEF EXECUTIVE UPDATES			
9:55	5.1	Trust Chair's Update	Verbal	Information	Chair
10:05	5.2	Chief Executive Officer's Report <ul style="list-style-type: none"> • ICB minutes 	Paper	Information	CEO
	6	STRATEGY, RISK AND PERFORMANCE			
10:15	6.1	Quality Committee – Chair's Report – September and October 2025: <ul style="list-style-type: none"> • Maternity and Neonatal Quality and Safety Report (<i>to be presented by Director of Midwifery</i>) • Annual End of Life Care Report • Mortality Report 	Paper Paper Paper Paper	Assurance Assurance Assurance Assurance	Committee Chair DoM CNO CMO

10:35	6.2	Finance and Performance Committee – Chair’s Report – September and October 2025: <ul style="list-style-type: none"> Green Plan Estate Master Plan 2025-35 	Paper Paper Paper	Assurance Approval Approval	Committee Chair CSTO CSTO
10:50	6.3	People and Culture Committee – Chair’s Report – October 2025: <ul style="list-style-type: none"> Modern Slavery Statement 	Paper Paper	Assurance Approval	Committee Chair CPO
11:00	6.4	Transforming Care Together – Chair’s Report – October 2025	Paper	Assurance	Committee Chair
11:10	6.5	Audit Committee – Chair’s Report – October 2025: <ul style="list-style-type: none"> Standing Financial Instructions 	Paper Paper	Assurance Approval	Committee Chair CFO
11:20	6.6	Board Assurance Framework	Paper	Review	Execs
11:30	6.7	Integrated Quality, Performance, Workforce, Finance and Informatics Report	Paper	Assurance	Execs
11:40	6.8	Trust Strategy	Paper	Approval	CSTO
11:45	6.9	Board capability self-assessment	Paper	Assurance	CSTO
11:50		Break			
	7	PEOPLE AND CULTURE			
11:55	7.1	Workforce Plan	Paper	Review	CPO
12:05	7.2	Freedom to Speak Up Guardian Report	Paper	Assurance	FTSUG
12:15	7.3	SeeMe First	Presentation	Information	EDI Lead
	8	ITEMS FOR APPROVAL/INFORMATION			
12:25	8.1	Risk Register: review of significant risks; new risks rated 15 and above	Paper	Information	Execs
12:35	8.2	Composition of Board of Directors: Amendment to Trust’s Constitution	Paper	Approval	Chair
12:40	8.3	Board Meeting Schedule	Paper	Approval	Chair
12:42	8.4	Risk Oversight Committee Terms of Reference	Paper	Approval	Chair/ CNO
	9	Any Other Business	Verbal	Discussion	Chair
	10	Reflections on the Board Meeting	Verbal	Discussion	Chair
	11	Questions from the Council of Governors and Public arising from the agenda.			

		Governors and Members of the public are requested to submit questions relating to the agenda by no later than noon on 31 October 2025 to uhd.company.secretary-team@nhs.net			
	12	Date and Time of Next Board of Directors Part 1 Meeting: Board of Directors Part 1 Meeting on TBC			
	13	Resolution Regarding Press, Public and Others: To agree, as permitted by the National Health Service Act 2006 (as amended), the Trust's Constitution and the Standing Orders of the Board of Directors, that representatives of the press, members of the public and others not invited to attend to the next part of the meeting be excluded due to the confidential nature of the business to be transacted.			
12:45	14	Close	Verbal		Chair

* Late paper

^R Associated item in Reading Room

**This meeting is being recorded for minutes of the meeting to be produced.
The recording will be deleted after the minutes of the meeting have been approved.**

Items for Next Board Part 1 Agenda

Standing Reports

- Patient Story
- Trust Chair's Update
- Chief Executive Officer's Update
- Committee Chair's Key Issues & Assurance Report
- Integrated Performance Report
- Risk Register Report
- Maternity

Annual reports

- Maternity Incentive Scheme
- Private Patients Strategy

Quarterly Reports

- Quality Impact Assessment Overview Report
- Guardian of Safe Working Hours Report

AGENDA – PART 2 PRIVATE MEETING

13:00 on Wednesday 5 November 2025

Time	Item		Method	Purpose	Lead
13:00	15	Welcome, Introductions, Apologies & Quorum	Verbal		Chair
13:05	16	Declarations of Interest	Verbal		Chair
	17	MINUTES AND ACTIONS			
13:07	17.1	For Accuracy and to Agree: Minutes of the Board of Directors Meeting held on 1 October 2025	Paper	Approval	Chair
13:09	17.2	Matters Arising – Action List	Paper	Review	Chair
	18	UPDATES			
13:10	18.1	Chief Executive Officer's Update <ul style="list-style-type: none"> • CQC maternity inspection • Our Dorset Provider Collaborative Minutes 	Verbal Verbal Paper	Information Information Information	CEO CEO CEO
13:30	18.2	Feedback/Escalations from Committee Chairs (not already covered in Part 1)	Verbal	Information	Committee Chairs
	19	FINANCE			
13:40	19.1	Finance Update	Paper	Assurance	CFO
	20	QUALITY			
13:55	20.1	Patient Safety Event Report	Paper	Assurance	CMO
	21	GOVERNANCE			
14:00	21.1	Organising for success – corporate project	Presentation	Approval	CMO
	22	ITEMS FOR APPROVAL/INFORMATION			
14:10	22.1	Trust Community Diagnostic Centre Scanners	Paper	Approval	CFO/ CSTO
14:15	22.2	Strategic Estates Masterplan Update	Paper	Approval	CSTO
14:20	22.3	HealthSet Preferred Supplier-Commercial Evaluation Report	Paper	Approval	CDO

14:25	23	Any Other Business	Verbal		Chair
14:28	24	Reflections on the Board Meeting	Verbal		Chair
		Date and Time of Next Standing Board of Directors Part 2 Meeting: Board of Directors Part 2 Meeting on Wednesday 3 December 2025 at 9:30.			
14:30	25	Close	Verbal		Chair

This meeting is being recorded for minutes of the meeting to be produced.

Materials in the reading room:

Items for Next Standing Board Part 2 Agenda

Standing Reports

- Trust Chair's Update
- Chief Executive's Update
- Escalations from Committee Chairs (not already covered in Part 1)
- Feedback from Service Visits
- Finance Report
- Patient Safety Event Report
- Recommendation Reports

List of abbreviations:

Officer titles

CPO – Chief People Officer
CFO – Chief Finance Officer
CSTO – Chief Strategy and Transformation Officer

CEO – Chief Executive Officer
CNO – Chief Nursing Officer
CoSec – Associate Director of Corporate Governance

Other abbreviations

CDEL – Capital Delegated Expenditure Limit
CIP – Cost Improvement Programme
ED – Emergency Department
HSMR – Hospital Standardised Mortality Ratio
ICB – Integrated Care Board
ICS – Integrated Care System
IPR – Integrated Performance Report
ITU – Intensive Therapy Unit
MSG – Mortality Surveillance Group
NHSE/I – NHS England/Improvement
#NOF – Fractured neck of femur
NRTR – No reason to reside
OPEL – Operational Pressures Escalation Levels
RTT – Referral to Treatment
SDEC – Same Day Emergency Care

SHMI – Summary Hospital-Level Mortality Indicator
SMR – Standardised Mortality Ratio
SWAST – South West Ambulance Service NHS Foundation Trust