

**UNIVERSITY HOSPITALS DORSET NHS FOUNDATION TRUST
BOARD OF DIRECTORS – PART 1 HELD IN PUBLIC**

The next meeting of the University Hospitals Dorset NHS Foundation Trust Board of Directors Part 1 will be held at 9:30 on Monday 8 September 2025 in the Boardrooms at Poole Hospital and via Microsoft Teams.

If you are unable to attend please notify the Company Secretary Team by sending an email to: company.secretary-team@uhd.nhs.uk

Judy Gillow
Interim Trust Chair

AGENDA – PART 1 PUBLIC MEETING

9:30 on Monday 8 September 2025

Time	Item		Method	Purpose	Lead
9:30	1	Welcome, Introductions, Apologies & Quorum	Verbal		Chair
9:32	2	Declarations of Interest	Verbal		Chair
9:35	3	Patient Story	Verbal	Discussion	CNO
9:55	4	MINUTES			
9:55	4.1	For Accuracy and to Agree: Minutes of the Board of Directors Meeting held on 18 June 2025 and 2 July 2025	Paper	Approval	Chair
9:57	4.2	Matters Arising - Action List	Paper	Review	Chair
10:00	5	TRUST CHAIR AND CHIEF EXECUTIVE UPDATES			
10:05	5.1	Trust Chair's Update	Verbal	Information	Chair
10:15	5.2	Chief Executive Officer's Report <ul style="list-style-type: none"> ICB minutes 	Paper	Information	CEO
10:25	6	STRATEGY, RISK AND PERFORMANCE			
10:25	6.1	Quality Committee – Chair's Report – March and April 2025	Paper	Assurance	Committee Chair
		<ul style="list-style-type: none"> Maternity and Neonatal Quality and Safety Report Q1 (<i>to be presented by Director of Midwifery</i>) 	Paper	Assurance	DoM
		<ul style="list-style-type: none"> Annual Safeguarding Report and Statement 	Paper	Assurance/Approval	CNO

		<ul style="list-style-type: none"> Annual Infection Prevention and Control Report and Statement Mixed Sex Accommodation Declaration Mortality Report Annual Health and Safety Report 	Paper	Assurance/Approval	CNO
			Paper	Approval	CNO
			Paper	Assurance	CMO
			Paper	Assurance	CPO
10:40	6.2	Finance and Performance Committee – Chair’s Report – July and August 2025 <ul style="list-style-type: none"> Winter Plan: Board Assurance Statement Premises Assurance Model 	Paper	Assurance	Committee Chair COO CSTO
			Paper	Approval	
			Paper	Assurance	
10:50	6.3	People and Culture Committee – Chair’s Report – April 2025 <ul style="list-style-type: none"> Guardian of Safe Working Hours (<i>to be presented by Guardian of Safe Working Hours</i>) Maternity Staffing Report 	Paper	Assurance	Committee Chair CMO CNO
			Paper	Assurance	
			Paper	Assurance	
11:00		Break (10 minutes)			
11:10	6.4	Transforming Care Together – Chair’s Report – August 2025 <ul style="list-style-type: none"> Phase 3 Service Moves 	Paper	Assurance	Committee Chair CSTO
			Paper	Assurance	
11:25	6.5	Charitable Funds Committee – Chair’s Report – August 2025	Paper	Assurance	Committee Chair
11:30	6.6	Audit Committee – Chair’s Report – July 2025	Paper	Assurance	Committee Chair
11:35	6.7	Integrated Quality, Performance, Workforce, Finance and Informatics Report	Paper	Assurance	Execs
11:40	7	ITEMS FOR APPROVAL/INFORMATION			
11:40	7.1	Risk Register: review of significant risks; new risks rated 15 and above	Paper	Information	CNO/ Execs
11:45	7.2	Board Governance Cycle	Paper	Approval	CoSec
11:50	7.3	Committee Terms of Reference	Paper	Approval	CoSec
11:55	7.4	Membership of Board Committees	Paper	Approval	Chair
12:00	8	Any Other Business	Verbal	Discussion	Chair
12:05	9	Reflections on the Board Meeting	Verbal	Discussion	Chair

12:10	10	Questions from the Council of Governors and Public arising from the agenda.			
	10	Governors and Members of the public are requested to submit questions relating to the agenda by no later than noon on Thursday 4 September 2025 to uhd.company.secretary-team@nhs.net			
	11	Date and Time of Next Board of Directors Part 1 Meeting: Board of Directors Part 1 Meeting on Wednesday 5 November 2025 at 9:30.			
	12	Resolution Regarding Press, Public and Others: To agree, as permitted by the National Health Service Act 2006 (as amended), the Trust's Constitution and the Standing Orders of the Board of Directors, that representatives of the press, members of the public and others not invited to attend to the next part of the meeting be excluded due to the confidential nature of the business to be transacted.			
12:15	13	Close	Verbal		Chair

* Late paper

^R Associated item in Reading Room

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The recording will be deleted after the minutes of the meeting have been approved.**

Items for Next Board Part 1 Agenda

Standing Reports

- Patient Story
- Trust Chair's Update
- Chief Executive Officer's Update
- Committee Chair's Key Issues & Assurance Report
- Integrated Performance Report
- Risk Register Report
- Maternity

Annual reports

- Annual Winter Plan
- Annual End of Life Care Report and Care of the Dying Audit
- Workforce Race Equality Standards Report and Action Plan
- Workforce Disability Equality Standards Report and Action Plan
- Annual Equality Diversity and Inclusion Report
- Annual SIRO Report
- Emergency Preparedness Resilience and Response
- Board Effectiveness Review
- Board Meeting Schedule

Bi-annual reports

- Board Assurance Framework
- 7 Day Services Board Assurance Framework
- Freedom to Speak Up Guardian Report

Quarterly Reports

- Mortality Report
- Quality Impact Assessment Overview Report

AGENDA – PART 2 PRIVATE MEETING

12:30 on Monday 8 September 2025

Time	Item		Method	Purpose	Lead
12:30	14	Welcome, Introductions, Apologies & Quorum	Verbal		Chair
	15	Declarations of Interest	Verbal		Chair
12:32	16	MINUTES AND ACTIONS			
12:32	16.1	For Accuracy and to Agree: Minutes of the Board of Directors Meeting held on 2 July 2025	Paper	Approval	Chair
12:33	16.2	Matters Arising – Action List	Paper	Review	Chair
12:35	17	UPDATES			
12:35	17.1	Chief Executive Officer's Update <ul style="list-style-type: none"> • One Dorset Provider Collaborative Minutes • Shared Services • Future Care 	Paper Verbal Paper	Information Information Information	CEO CEO COO
13:00	17.2	<ul style="list-style-type: none"> • Feedback/Escalations from Committee Chairs (not already covered in Part 1) • Feedback From Dorset County Hospital Board 	Verbal	Information	Committee Chairs
13:15	17.3	Feedback from Service Visits	Verbal	Information	All
13:25	18	STRATEGY AND FINANCE			
13:25	18.1	Strategy Summary 2025-2028 (draft)	Presentation	Review	CSTO
13:35	18.2	Finance Update	Paper	Review	CFO
13:55	19	QUALITY AND PEOPLE			
13:55	19.1	Patient Safety Event Report	Paper	Review	CMO
14:05	19.2	Workforce Plan	Paper	Review	CPO

14:15	20	DIGITAL			
14:15	20.1	Data Security Prevention Toolkit	Paper	Assurance	CDO
14:20	21	ITEMS FOR APPROVAL/INFORMATION			
14:20	21.1	Blood components reagents and services	Paper	Approval	CFO
	21.2	Insourcing of Clinical Support Services	Paper	Approval	CFO
	21.3	Supply of clinical insourcing services	Paper	Approval	CFO
	21.4	Temporary Staffing	Paper	Approval	CPO
	21.5	Non-Executive Directors holding role at other Foundation Trusts	Paper	Ratification	Chair
	21.6	Wessex Fields	Paper	Ratification	Chair
	21.7	New Hospitals Programme including Ward 21, Acute Medical Unit and RACE OPAU	Paper	Ratification	Chair
	22	Any Other Business	Verbal		Chair
	23	Reflections on the Board Meeting	Verbal		Chair
	24	Date and Time of Next Standing Board of Directors Part 2 Meeting: Board of Directors Part 2 Meeting on Wednesday 1 October 2025 at 9:30.			
14:30	25	Close	Verbal		Chair

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Items for Next Standing Board Part 2 Agenda

Standing Reports

- Trust Chair's Update
- Chief Executive's Update
- Escalations from Committee Chairs (not already covered in Part 1)
- Feedback from Service Visits
- Finance Report
- Patient Safety Event Report
- Recommendation Reports

List of abbreviations:

Officer titles

CPO – Chief People Officer
CFO – Chief Finance Officer
CSTO – Chief Strategy and Transformation Officer

CEO – Chief Executive Officer
CNO – Chief Nursing Officer
CoSec – Associate Director of Corporate Governance

Other abbreviations

CDEL – Capital Delegated Expenditure Limit
CIP – Cost Improvement Programme
ED – Emergency Department
HSMR – Hospital Standardised Mortality Ratio
ICB – Integrated Care Board
ICS – Integrated Care System
IPR – Integrated Performance Report
ITU – Intensive Therapy Unit
MSG – Mortality Surveillance Group
NHSE/I – NHS England/Improvement
#NOF – Fractured neck of femur
NRTR – No reason to reside
OPEL – Operational Pressures Escalation Levels
RTT – Referral to Treatment
SDEC – Same Day Emergency Care

SHMI – Summary Hospital-Level Mortality Indicator
SMR – Standardised Mortality Ratio
SWAST – South West Ambulance Service NHS
Foundation Trust