

Volunteer Co-Facilitator Core Service Delivery

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Registered CIO Number 1187351

Chrysalis provides safe, confidential, facilitated meetings in Basingstoke, Southampton, Fareham, Portsmouth and Bournemouth where trans+ people, their friends and families can: meet with others of similar life experiences; receive counselling; participate in workshops; and engage in supportive, facilitated group work.

Chrysalis Core Service Delivery

Are you kind, welcoming, open minded, accepting and organised? Good at meeting new people, listening and ensuring everyone feels included? Do you care passionately about equality and the rights of each individual to self-determination and have an understanding of the issues facing gender diverse individuals?

We are looking for volunteers in to be part of the teams delivering Chrysalis' life changing support and wellbeing groups. Volunteering ~12 to 16 hours a month.

Chrysalis volunteers:

- Make a difference
- Learn new skills
- Build self confidence and self-esteem in themselves and others
- Gain a new perspective on the diversity of gender experience
- Meet interesting people facing a challenge unlike anything else
- Become an integral part of someone else' personal development
- Are part of a great team of colleagues, sharing tasks and responsibilities
- Have a great time

Facilitator tasks and responsibilities

- Keyholder for the venue
- The safe running of the meeting
- Ensuring the structure of the meetings stay within the Chrysalis guidelines
- Keep accurate records and collect fees from attendees
- Meet with potential new members and facilitate their welcome into the group
- Work with the admin team to arrange speakers and workshops
- Take charge in an emergency
- Carry out induction for new volunteers
- Administration including email, spreadsheets and online communication tools
- Attend facilitators meetings with wider team
- Promote a shared sense of purpose and team ethos

Each team shares the tasks and responsibilities between members, ensuring all tasks are completed by the team member most appropriate and skilled for the task with support from the Meeting Centre and Volunteer Coordinator and Chrysalis management. Training in: Trans Awareness, Chrysalis policies and procedures; and ongoing Facilitation training is provided to all.

I'm interested how do I apply? Send your completed application form to <u>office@chrysalis-gii.org</u> and a member of the team will contact you to arrange an interview

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