



## Tax free bikes through the Cycle to Work scheme

### How the scheme works

You choose a bike and/or any safety clothing or accessories, loan them from your employer for an agreed length of time and contribute a set amount from your salary each month during the loan period.

Reductions are made to your gross salary, so you can make Income Tax, National Insurance and NHS Pension Scheme savings, if applicable.

### There are four simple steps to receive your bike:



Choose your bike - go to [vivup.co.uk](http://vivup.co.uk) and choose a bike or simply visit a participating, local bike shop to obtain a quote



Place your order at [vivup.co.uk](http://vivup.co.uk)



Employer authorises your order



You will be contacted to arrange collection or delivery of your bike

The Cycle to Work scheme is open to all employees with contracted hours on the PAYE payroll of a participating employer.

**Register now at [vivup.co.uk](http://vivup.co.uk)**