

**UNIVERSITY HOSPITALS DORSET NHS FOUNDATION TRUST
COUNCIL OF GOVERNORS MEETING**

The meeting of the University Hospitals Dorset NHS Foundation Trust Council of Governors will be held at 9:30 on Thursday 9 January 2025 in the Boardrooms at Poole Hospital and via Microsoft Teams.

If you are unable to attend, please notify the Company Secretary Team by sending an email to: company.secretary-team@uhd.nhs.uk

Rob Whiteman
Trust Chair

AGENDA – PART 1

9:30 on Thursday 9 January 2025

Time	Item		Method	Purpose	Lead
9:30	1	Welcome, Introductions, Apologies & Quorum	Verbal		Chair
	2	Declaration of Interests	Verbal		Chair
9:40	3	MINUTES			
	3.1	For Accuracy and to Agree: Minutes of the Council of Governors Meeting held on 3 October 2024	Paper	Approval	Chair
	3.2	Matters Arising – Action List	Paper	Review	Chair
9:45	4	TRUST CHAIR AND CHIEF EXECUTIVE UPDATES			
	4.1	Chair's Update	Verbal	Information	Chair
	4.2	Chief Executive's Update	Verbal	Information	CEO
10:00	5	INTEGRATED PERFORMANCE REPORT, QUALITY AND RISK			
	5.1	Integrated Quality, Performance, Workforce, Finance and Informatics Report	Paper	Information	Chief Officers
	5.2	Board Assurance Framework (six monthly report)	Paper	Information	Chief Officers
	5.3	Quality Account (six months review)	Paper	Information	CNO
10:25	6	GOVERNANCE			
	6.1	Council of Governors' Assessment of Collective Performance	Paper	Approval	CoSec

10:30	7	COMMITTEES AND GOVERNOR GROUPS UPDATE			
	7.1	Council of Governors 2024/25 Events Calendar	Paper	Approval	Chair
	7.2	Feedback from the Nominations, Remuneration and Evaluation Committee: <ul style="list-style-type: none"> Methodology for the Trust Chair and Non-Executive Directors' 2024/25 performance evaluation 	Paper	Approval	Lead Governor
	7.3	Feedback from Council of Governors Informal Groups: <ul style="list-style-type: none"> Effectiveness Group Membership and Engagement Group 	Paper	Review	CoSec/ Group members
	7.4	Feedback from Governor Observers	Verbal	Information	Governors Observers
10:55	8	Urgent Motions or Questions	Verbal		Chair
	9	Any Other Business	Verbal		Chair
11:00	10	Date of Next Council of Governors Meeting: Thursday 3 April 2025 at 16:30			

* late paper

^R Associated item in Reading Room

This meeting is being recorded for minutes of the meeting to be produced.
The recording will be deleted after the minutes of the meeting have been approved.

Items for Next Council of Governors Part 1 Agenda – April 2025

Standing Reports

- Chair's Update
- Chief Executive's Update
- Integrated Performance Report
- Feedback from the Nominations, Remuneration and Evaluation Committee
- Updates from the Council of Governor Groups
- Feedback from Governor Observers

Annual Reports

- Annual Report/Statement on the work of the Nominations, Remuneration and Evaluations Committee
- Annual Review of the Register of Interests
- Annual Review of the Governance Cycle
- Schedule of Meetings 2026
- Convening of the Annual Members' Meeting

List of abbreviations:

CEO – Chief Executive Officer

CNO – Chief Nursing Officer

CSTO – Chief Strategy and Transformation Officer

Other abbreviations

CDEL – Capital Delegated Expenditure Limit

CIP – Cost Improvement Programme

ED – Emergency Department

HSMR – Hospital Standardised Mortality Ratio

ICB – Integrated Care Board

ICS – Integrated Care System

ITU – Intensive Therapy Unit

MSG – Mortality Surveillance Group

NHSE/I – NHS England/Improvement

#NOF – Fractured neck of femur

OPEL – Operational Pressures Escalation Levels

CFO – Chief Finance Officer

CoSec – Company Secretary Team

SMR – Standardised Mortality Ratio

SWAST – South West Ambulance Service NHS Foundation Trust

AGENDA – PART 2 PRIVATE MEETING

11:15 on Thursday 9 January 2025

Time	Item		Method	Purpose	Lead
11:15	11	Welcome, Introduction, Apologies & Quorum	Verbal		Chair
	12	Declaration of Interests	Verbal		Chair
11:20	13	MINUTES			
	13.1	For Accuracy and to Agree: Minutes of the Council of Governors Meeting held on 3 October 2024	Paper	Approval	Chair
	13.2	Matters Arising – Action List	Paper	Review	Chair
11:25	14	GOVERNANCE			
	14.1	Annual External Audit Plan	Paper	Information	CFO
	14.2	Annual Effectiveness of External Audit Process	Paper	Approval	CFO
	14.3	Update from the Part 2 meeting of the Board of Directors held on 8 January 2025	Verbal	Information	Chair
	14.4	Feedback from Nominations, Remuneration and Evaluation Committee (NREC)	Verbal	Approval	Chair
	14.5	Feedback from Governor Observers (not already covered in Part 1)	Verbal	Information	Governor Observers
11:50	15	Any Other Business	Verbal		Chair
11:55	16	Reflections on the Meeting	Verbal		Chair
12:00	17	Date of Next Council of Governors Meeting: Thursday 3 April 2025 at 18:15.			

* late paper

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Items for Next Council of Governors Part 2 Agenda – April 2025:

Standing Items

- Update from Nominations, Remuneration and Evaluations Committee
- Update from Board Part 2 meeting.

List of abbreviations:

CEO – Chief Executive Officer

CNO – Chief Nursing Officer

Other abbreviations

CDEL – Capital Delegated Expenditure Limit

CIP – Cost Improvement Programme

ED – Emergency Department

HSMR – Hospital Standardised Mortality Ratio

ICB – Integrated Care Board

ICS – Integrated Care System

ITU – Intensive Therapy Unit

MSG – Mortality Surveillance Group

NHSE/I – NHS England/Improvement

#NOF – Fractured neck of femur

OPEL – Operational Pressures Escalation Levels

SDEC – Same Day Emergency Care

CFO –Chief Finance Officer

CoSec – Company Secretary Team

We are **caring** **one team** **listening to understand** **open and honest** **always improving** **inclusive**

SHMI – Summary Hospital-Level Mortality Indicator

SMR – Standardised Mortality Ratio

SWAST – South West Ambulance Service NHS Foundation Trust