

UNIVERSITY HOSPITALS DORSET NHS FOUNDATION TRUST
ANNUAL MEMBERS' MEETING

Minutes of the University Hospitals Dorset Annual Members' Meeting held on Thursday 12 September 2024 in St. Saviour's Church, Colemore Road, Bournemouth BH7 6RZ and via Microsoft Teams

Present:	Rob Whiteman	Trust Chair (<i>chair</i>)
	Robert Bufton	Public Governors: Poole and Rest of Dorset
	Dr Deniz Cetinkaya	Public Governor: Bournemouth
	Sharon Collett	Public Governor: Bournemouth
	Sue Comrie	Appointed Governor: Volunteers Group
	Steve Dickens	Public Governor: Christchurch, East Dorset and Rest of England
	Rob Flux	Staff Governor: Administrative, Clerical and Management
	Judy Gillow	Non-Executive Director
	Siobhan Harrington	Chief Executive Officer
	Sarah Herbert	Chief Nursing Officer
	Paul Hilliard	Appointed Governor: BCP Council
	Alison Honour	Associate Non-Executive Director
	Mark Mould	Chief Operating Officer
	Pete Papworth	Chief Finance Officer
	Tina Ricketts	Chief People Officer
	Jeremy Scrivens	Public Governor: Christchurch, East Dorset and Rest of England
	Diane Smelt	Public Governor: Bournemouth
	Dr Shelley Thompson	Appointed Governor: Bournemouth University
	Peter Wilson	Chief Medical Officer
	Michele Whitehurst	Public Governor: Poole and Rest of Dorset
	<i>26 Public Members</i>	
	<i>14 Staff Members</i>	

AMM01/24	<p>Welcome, Introductions, Apologies & Quorum</p> <p>Rob Whiteman welcomed everyone to the meeting and outlined the agenda. He also provided an overview of the NHS structure, including the difference between Foundation Trusts and NHS Trusts, and highlighted the partnership with Bournemouth University (BU). Rob Whiteman also commented on the report published by Lord Darzi, noting that the NHS needed change.</p> <p>Apologies were received from:</p> <ul style="list-style-type: none"> • David Broadley, Executive Director Integrated Care (GP) • Yasmin Dossabhoy, Associate Director of Corporate Governance • Beryl Ezzard, Appointed Governor for Dorset County Council • Elizabeth McDermott, Public Governor for Bournemouth • Keith Mitchell, Public Governor for Bournemouth • Sharath Ranjan, Non-Executive Director • Richard Renaut, Chief Strategy and Transformation Officer • Claire Whitaker, Non-Executive Director <p>The meeting was declared quorate.</p>
AMM02/23	For Accuracy and to Agree: Minutes of the Annual Members Meeting held

	<p>on 17 October 2023:</p> <p>The minutes of the Annual Members Meeting held on 17 October 2023 were APPROVED as an accurate record.</p>
AMM03/23	<p>Annual Report 2022/23 and Forward Planning for 2023/24</p> <p>Siobhan Harrington had expressed her pride in serving as Chief Executive Officer and had reflected on her career and the Lord Darzi report published that day. She had praised the dedication of UHD staff and highlighted key achievements and priorities, including improved patient care, strategic partnerships with NHS Dorset, and a shift towards community-based and preventative healthcare. She had acknowledged the challenges faced, including industrial action and COVID-19 recovery, and noted that the Trust had met financial and waiting time targets. Positive staff survey results, infrastructure developments, and enhanced community engagement had also been reported. She had concluded by emphasising the importance of transformation, digital readiness, and continued support for staff and patients.</p> <p>The meeting NOTED the presentation of the Annual Report 2023/24 and the Forward Planning 2024/25.</p>
AMM04/23	<p>Annual Accounts 2022/23</p> <p>Pete Papworth presented the Annual Accounts for 2023/24. He had reported that the Trust had met its financial targets, including a favourable variance against its break-even control total and £18.6 million in efficiency savings. The accounts had received an unqualified audit opinion and had been approved by the Board and laid before Parliament. He had outlined a break-even financial plan for 2024/25, with a £42 million savings target and reduced reliance on agency staff. The Trust had also planned significant capital investment and continued work to address a recurrent financial deficit through clinical transformation.</p> <p>The meeting NOTED the Annual Accounts 2022/23.</p>
AMM05/23	<p>Report from the Council of Governors</p> <p>Michele Whitehurst had introduced herself and presented on behalf of the Council of Governors. She had outlined the Governors' roles and responsibilities, the results of the 2023 elections, and the Council's activities throughout the year. She had reported on efforts to secure representative membership and progress made under the Membership Engagement Strategy. Amendments to the Trust's Constitution regarding the composition of the Council had been noted, along with plans to engage more closely with younger people and seldom heard groups. New ways of working, including the use of social media and informal Governor groups, had also been highlighted. Michele Whitehurst had concluded by thanking the Council of Governors, Board of Directors, Company Secretary Team, Carrie Stone, and UHD staff for their dedication.</p> <p>Rob Whiteman had summarised the work of the Constitution Review Group and had invited present members to approve the proposed changes.</p> <p>The meeting NOTED the report from the Council of Governors and APPROVED the amendments to the Trust's Constitution.</p>
AMM06/23	<p>Questions Received from Members</p> <p>The full list of questions and answers are published on the Trust's website.</p> <p>Rob Whiteman had referred to the clinical review initiated in 2014, which had led to ongoing changes including the separation of planned and emergency care.</p> <p>A member of the public had raised a question regarding the relocation of services, specifically the Treatment Investigation Unit (TIU), and its impact on patients.</p> <p>Peter Wilson had responded by explaining the clinical rationale behind the move. He had emphasised the need to balance individual patient needs with population-wide benefits, noting that the relocation of TIU had been necessary</p>

	<p>due to workforce challenges and the nature of planned treatments. He had acknowledged the impact on patients, including transport concerns, and confirmed that engagement had taken place with affected individuals. Of the 300 letters sent, 20 appeals had been received. He had reassured members that efforts were being made to offer treatment closer to home where possible and clarified the distinction between emergency care and treatment investigation.</p> <p>Rob Whiteman had encouraged members to attend engagement events promoted through the leaflets provided.</p>
AMM07/23	<p>Close</p> <p>Rob Whiteman encouraged all attendees to stay for the Understanding Health talk on diabetes and to take the leaflets and brochures that had been made available.</p> <p>There being no further business, the meeting was closed.</p>

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