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University Hospitals Dorset NHS Foundation Trust

Information Governance

An obligation for everyone!

Camilla Axtell

Information Governance Manager & Data Protection Officer

Why is training needed?

one team (listening to understand) open and honest (always improving

 The NHS provides a confidential service



We are caring



News Patient Information Held Securely!

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The Dean Street Express walk-in centre, run by 56 Dean Street clinic, which has mistakenly revealed HIV status of nearly 800 patients. Photograph: Chelsea and Westminster NHS Trust/Video grab



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GP receptionist spied on medical love rival

- Marcia Phillips, 47, read medical records of her ex-husban
- Texted sensitive 'highly confidential' details to his new par
- Kelly Phillips blames the GP receptionist for the breakdow

By REBECCA EVANS FOR THE DAILY MAIL and JACK DOYLE FOR THE DAILY MAIL

PUBLISHED: 23:05, 15 March 2013 | UPDATED: 23:05, 15 March 2013



A GP's receptionist ruined the life of a love rival by accessing her confidential medical records, a court heard.

Marcia Phillips, 47, illegally read the sensitive case notes of her ex-husband's new wife before texting her some of the 'highly confidential' details she had discovered.

The mother-of-two caused great 'distress and upset' to Kelly Phillips, 32, which resulted in the subsequent breakdown of her marriage.

She said the whole ordeal had 'ruined' her life.

Marcia Phillips guit her job of four years shortly before she was caught but it is understood that she is now working at another GP surgery close to her home in Southampton.

At a hearing at West Hampshire magistrates' court, she pleaded guilty to breaching the Data Protection Act and was fined £750 and ordered to pay £400 in costs and a £15 victim surcharge.

She had been separated from her husband Alan, 43, for around five years before he married Kelly Phillips, his third wife, two years ago.

The pair were on 'good terms' at first and Kelly Phillips, who works in Southampton docks, saw no reason why she should not continue to be a patient at the Bath Lodge Practice.

But in January last year she received a text

FERGIE PROBE Sir Alex Ferguson's medical notes 'illegally accessed by doctors' while former Manchester United boss was in hospital

An investigation was launched after it emerged that the 76year-old had been 'spied on' while he was fighting for his life

By talkSPORT

Thursday, Feb 4th 2016

2nd December 2018, 2:24 am Updated: 2nd December 2018, 2:52 am



Doctors at a Manchester hospital are being investigated for allegedly prying into Sir Alex Ferguson's medical records while he was in hospital fighting for his life.

According to the Sunday Times, two doctors and a senior hospital consultant have been accused of illegally accessing the 76-year-old's records when he was a patient at the Salford Royal hospital in May.



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Data Protection in the time of coronavirus...

Press release Public asked to leave a name and number with venues to help stop the spread of COVID-19	ext from a r my number
names and phone numbers to the venues and businesses	erful ur open. sk for
Published 2 July 2020 From: <u>Department of Health and Social Care</u>	



Coronavirus: 18,000 test results published by mistake

O 14 September





Information Governance is...

a framework to bring together all the legal rules, guidance and best practice that apply to the handling of information

- The "Legal" bit
- Confidentiality
- When things go wrong...
- Scenarios
- How to find out more





The Legislation

- Data Protection Act 2018 & UK General Data Protection Regulation
 - Governs how we use personal information, how we share it and with whom, what we record and how we store it
- Freedom of Information Act 2000
 - Makes <u>corporate information</u> public, and the Trust accountable for how it operates

Types of information

Personal information

- name, address, date of birth

- Sensitive personal information
 - medical condition, ethnic origin, political beliefs
- Confidential information

– About people or about the organisation

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Significant Breaches

- Unauthorised disclosure of information
 - Sending confidential letters or e-mails to the wrong place

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- Sharing passwords / IT system access
- Inappropriate access to information
 - "Legitimate professional relationship"
 - Accessing own medical records is prohibited
- Not transporting information securely
- Not destroying confidential information safely

 "The shredder is your friend!"

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East Sussex WannaCry attacks cost NHS trusts £5.9 data breach

O 5 July 2015 Sussex

million, finds new study

OCTOBER 14, 2019



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member of the public.

building.

ALWAYS REPORT ANY INCIDENTS OR NEAR MISSES INVOLVING PERSONAL **INFORMATION TO** THE VOLUNTEERS OFFICE



<u>Always</u> challenge unknown individuals attempting to access records



In pairs, decide which is an IG breach?

1. A staff member has patient list in pocket which was dropped in public park on way home.



2. You see a neighbour in the hospital waiting room; you phone your mutual friend to let them know.





3. At an appointment, a patient asks to have a copy of their test results and the nurse gives them a print out of these. 4. An envelope with 20 patient letters is posted to a GP practice – first patient address is in envelope window and <u>all</u> go to him.



Top Tips

- If in doubt about sharing information, no matter how small SEEK ADVICE
- Challenge any unsafe practice and report ALL breaches
- Think 'How would I feel if it was my personal information?'



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