

**ALL STAFF AWARENESS
ACTION CARD IN THE EVENT OF INCREASE IN NATIONAL THREAT LEVEL TO
CRITICAL**

Local impact

Alerted by: Own observations and local knowledge

Accountable to the University Hospitals Dorset NHS Foundation Trust

Role

The role will enable the early warning and informing of other users in the area and to enable escalation to the senior management team. This will include any suspicions around activity seen or heard within the trusts boundaries

ACTIONS		TIME COMPLETED/ INITIALS
1	All staff have a responsibility to maintain workplace health and safety and to support the Trust in achieving this aim. Should there be any suspicion of behaviors which could be perceived as a threat to safety then this should be reported to management as soon as possible	
2	Ensure that all staff are aware of the actions to take in the event of a live incident and follow the guidance included in the link below and also further information within the security intranet pages https://www.dorset.police.uk/help-advice-crime-prevention/personal-safety/major-terror-incidents/firearms-weapons-attack/ and https://intranet.poole.nhs.uk/index.php/security	
3	Be willing to assist with evacuation and any other commands if safe to do so. Ensure that own safety is maintained and that accurate information is communicated to responders	